

Congregational Christian Council of Maine
Summer Camp Program 2014
Andrea Cooper, Camp Administrator
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January 7, 2014

Dear Camp Winniauguamauk Staff Applicant;

2014 has begun; it's time to think about summer camp!

Camp Winni will be held **July 13-19, 2014** (staff will arrive on Saturday, July 12th). We ask you to prayerfully consider serving God by working with our young people at Camp Winni. **Again this year, your registration has been covered by a generous donation in appreciation for your willingness to give your time to the camping program.**

The completed staff application packet should include the following: completed application, medical form, Criminal Records Check form, and, for staff members who may bring pre-camper aged children, pre-camper forms and pre-camper fee of \$ 35.00 (checks made out to **CCC-ME**). If any of your children are camper age and plan on attending camp, please enter their names on your application form. The requirements to qualify for the 50% fee reduction for your camper children are: 1. You must be the parent/guardian of the camper, and 2. You must volunteer the full week of camp. **Please mail your staff application packet directly to me at the above address by April 30, 2014.**

Staff will arrive at camp on Saturday July 12, 2014 between 3 and 5pm. It is **imperative** you plan to arrive at camp no later than 5:00 p.m. as we will be having a staff meeting to introduce staff and provide information regarding the upcoming week, followed by a mandatory child protection training for all new staff.

It is the purpose of the CCC/ME to provide a safe environment for our staff and campers. Insurance guidelines have mandated we institute child protection policies and procedures. We require national security checks on all camp staff. In order to obtain the national security checks, you will need to fill out the Criminal Records Check form and return it with your staff application.

I look forward to hearing from you soon! If you have any questions, please feel free to call me using the phone number in the header.

Yours in Christ's Service,

Andrea Cooper, Camp Winni Administrator 2014

**CONGREGATIONAL CHRISTIAN COUNCIL OF MAINE
SUMMER CAMP STAFF APPLICATION – DUE APRIL 30, 2014**

Mail to: Andrea Cooper, c/o EOCC, 38 Johnson Mill Rd, Orrington, ME 04474

The CCC/ME summer camp program is held at Camp Winniauguamauk in Brooksville, Maine. Staff is expected to work the FULL WEEK of camp. Staff who are PARENTS/LEGAL GUARDIANS of campers attending camp qualify for a 50% reduction in their camper's fees. Staff receives no pay but many benefits: minimal room and board and daycare costs for their pre-camper aged children (\$35), 50% fee-reduction for their camper aged children, and most importantly, the satisfaction of serving God in a great camping program. Please complete and mail your staff application, medical form, criminal records check authorization form, pre-camper forms and fee (if applicable) to the Camp Administrator (at address listed above).

NAME: _____ **M**____ **F**____
ADDRESS: _____ **DATE OF BIRTH:** _____
TOWN/CITY: _____ **STATE:** _____ **ZIP:** _____
Daytime phone number: _____ **Evening phone number:** _____
Cellphone number: _____

Email address: _____

Names/ages of pre-camper children: _____

Names/ages of camper children: _____

In case of emergency, notify: _____

Relationship to staff member: _____ **Phone:** _____

T-SHIRT SIZE: Sm____ Med____ Lrg____ XL____ XXL____ XXXL____

Previous Staff Experience: Y____ N____ **List experience and yrs:** _____

POSITION REQUESTED (no guarantees)

Girl's cabin counselor (2 per cabin) Boy's cabin counselor (2 per cabin)
 Daycare Arts and crafts Athletics Kitchen/Dishwasher
 Nurse (**MUST BE LICENSED – PLEASE INCLUDE A COPY OF LICENSE WITH APPLICATION**)
 Waterfront (**MUST BE CERTIFIED – PLEASE INCLUDE COPY OF CURRENT CERTIFICATION WITH APPLICATION**)

It is the purpose of the CCC/ME to provide a safe environment for our staff and campers. Insurance guidelines have mandated we institute child protection policies/procedures. We require national security checks on all camp staff; please complete the National Security Background Check Authorization Form and return with your completed application packet.

Church: _____ **Pastor:** _____

(Camp Administrator may call your Pastor for background/references as needed.)

If not a member of a CCC/ME church or if you are a Pastor, please list the names and phone numbers of two references: _____

Have you been convicted on any crimes? (not including traffic violations) Y____ N____

IF YES, PLEASE EXPLAIN _____

Signature: _____

Date: _____

MEDICAL INFORMATION – STAFF APPLICANT

Please submit this form with your application

NAME: _____ **DATE OF BIRTH:** _____ **PHONE:** _____

ADDRESS: _____

DATE OF LAST: tetanus booster _____ physical exam _____

NAME OF PHYSICIAN: _____ **PHONE:** _____

HEALTH INSURANCE COMPANY _____ **POLICY/GROUP** _____

ALLERGIES TO (please list and describe the nature of the reaction):

Medicines: _____

Food: _____

Other: _____

DISABILITIES: Are there any medical reasons why this person may not fully participate in all camp activities? N ___ Y ___ Explain: _____

MEDICAL CONDITIONS (Please list all): _____



MEDICINES BROUGHT TO CAMP

If you are a cabin counselor, all medicine brought to camp **MUST** be given to the camp nurse, labeled with the original RX label, dosage, instructions, staff member’s name, doctor’s name and dates. **THIS APPLIES TO ALL MEDICINES.** We must have proper labeling to store medications, so please check all medication prior to leaving home. No medications may be kept in camper cabins. Staff living in staff dorms or motel may keep their medications in their rooms or have the nurse store them in the infirmary.

In case of emergency, notify: _____

Relationship to staff member: _____

Phone: _____

The nurse of the Congregational Christian Council of Maine Summer Camp has permission to treat me with first aid or if necessary, to take me to Blue Hill Hospital for treatment. I further agree to assume financial responsibility for any emergency treatment.

Staff Applicant Signature: _____

Date: _____

CAMP WINNIAUGUAMAUK SUGGESTED STAFF EQUIPMENT LIST

BEDDING

Sleeping bag or bedroll
Extra blanket, just in case
Pillow
Twin sheet (optional)

CLOTHING

6-7 changes of everything like shorts, sports shirts, socks, underwear, etc.
3 pairs of long pants or jeans
1 rain jacket or poncho
2 sweatshirts or sweaters
1 pair of sneakers and one additional pair of shoes (sneakers, hiking boots, etc)
Water shoes or aqua socks for use at the waterfront
Sandals (optional)
Bathing suit-no bikinis allowed by staff or campers
Pajamas
"Nice" outfit for dance and senior night (optional)

PERSONAL ARTICLES

Towels and facecloth
Toiletries (soap, shampoo, toothbrush, toothpaste, etc)
Pen or pencil, notebook
Bible (bring your own or borrow one from camp)
Flashlight
Camera and film (label camera with name)
Stamps and writing paper
Reading materials, cards, games for quiet time
Insect repellent
Sunscreen
Clothesline or drying rack
Small fan (optional)
Items relating to camp theme: (decorations for cabin, costumes for skit, etc.)
Alarm clock (campers are not allowed to bring these, so if you want a clock, you must bring one)

IMPORTANT: PETS ARE NOT ALLOWED AT CAMP AT ANYTIME